

# SONOMA COUNTY AVIATION COMMISSION

Minutes of the November 19, 2009 Meeting

**CALL TO ORDER:** Chair Young called the meeting to order at 8:02 a.m.

**COMMISSIONERS PRESENT:** Hayssen, Starrett, Walters and Young.

**APPROVAL OF MINUTES:** *Starrett moved with support from Hayssen to approve the October 2009 Aviation Commission Meeting Minutes. All Ayes. Motion Carried.*

## **AIRPORT MANAGER'S REPORT**

### **A. Complaint Update**

Stout reported that there were 8 complaints since the October meeting.

1. Timothy Winkler – helicopter overflights and car clubs using the track on weekends
2. Bill Foss – too many aircraft flying over
3. Phil Aniker – helicopter overflights
4. Phil Aniker – helicopter overflights
5. Phil Aniker – helicopter overflights
6. Delmar Vanderburg – daily overflights
7. Henry Penry – Horizon Air flew too low
8. Marty Winn – helicopter overflight

### **B. Tower Report**

Steve Miller, Tower Supervisor, was not present.

### **C. Airline Update**

Stout reported that Horizon Air experienced a 2% drop in passengers in October and that it does not appear that STS will surpass 100,000 passengers for 2009. The Airport has not received a response to its application for a small community air service grant.

Stout added that no other airlines are currently expressing interest in service to Sonoma County.

### **D. EIR/EA Update**

Stout reported that the field studies are about complete, and we are waiting for approval on the forecast from the FAA. In addition, the Airport is working with Circle Point, a public relations firm, to ensure that we are prepared to respond to public concerns when the draft document is released, which will probably be in spring 2010. It is possible that the Airport interchange at Highway 101 will receive some funds left over from other Highway 101 projects that came in under budget.

### **E. Projects Update**

- Terminal Project – the project is currently 4-6 weeks behind schedule. The floor and footings should be poured by the end of December. It is anticipated that the project will be complete in April. To date the cost increases are approximately \$150,000.
- Board Items

- Engineering services agreement for Taxiway Zulu reconstruction, enhanced taxiway center lines, and a back-up generator for the runway and taxiways for possible construction in summer 2010.
- Tri-Star Marketing – contract with Tri-Star for airline attraction efforts including an MIDT study, showing traveler departure zip codes, is anticipated to start in December 2009, and Tri-Star will begin work in January 2010 on implementation of the strategic business plan for the Airport.
- Potential New Hangar – a 20,000 square foot hangar is being delivered from Mexico to be stored on Flightline Blvd. while a ground lease and environmental impact report for a site between Sonoma Jet Center and the Air Traffic Control Tower are in process. If negotiations fail, the structure will be removed.
- Airport Building Standards – the Airport, as part of the Airport Ordinance update, is working with PRMD on memorializing building design standards that have been in use informally at the Airport.
- Obstruction Removal – the bids for removal of approximately 40 eucalyptus trees are due December 3, 2009; to date the Airport has issued 4 bid packets.
- Sanders Road Property Demolition – the demolition of the house on Sanders Road purchased by the Airport is scheduled to commence in January 2010. In addition, the Airport is in the process of contacting other property owners regarding purchasing land.

### **ACTION ITEMS**

There were no action items at this time.

### **DISCUSSION ITEMS**

There were no discussion items at this time.

### **NEW BUSINESS**

Stout reported that the Airport received a request from Skypark Aviation to place an ad in the Red Baron. The Commission agreed with Stout's interpretation that the Red Baron is targeted only to tenants and businesses at STS, not to other airports, and rejected this request.

### **PUBLIC COMMENTS**

There were no public comments at this time.

### **COMMISSION COMMENTS**

Walters asked about the status of the request by EAA to add green hangars to their site. Stout replied that nothing in writing has been received from the EAA.

**ADJOURN**

*Walters moved with support from Hayssen to adjourn. All Ayes. Meeting adjourned at 8:34 a.m.*

Respectfully submitted,

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Jon Stout, CAE, AAE  
Airport Manager