

SONOMA COUNTY AVIATION COMMISSION

Minutes of the June 18, 2009 Meeting

CALL TO ORDER: Chair Young called the meeting to order at 8:00 a.m.

COMMISSIONERS PRESENT: Delaney, Doherty, Hayssen, Smith, Starrett, Walters and Young.

APPROVAL OF MINUTES: *Smith moved with support from Starrett to approve the May 2009 Aviation Commission Meeting Minutes. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 20 complaints since the May 2009 meeting.

1. Santa Rava – low helicopter overflight
2. Don Albini – Horizon Air flew over
3. Anonymous – general complaint
4. Suzanne Brigham – low helicopter overflight
5. Laura Salo – low helicopter overflight
6. Marc LaMantia – jet overflights
7. Marc LaMantia – loud, low jet overflights
8. Donald Foss – low helicopter overflight
9. Maryann (no last name) – loud, low overflight (no description of aircraft)
10. Janis Newell – 2 aircraft circling low and close together
11. Silvia Ibaria – loud, low jet overflight
12. Mike (no last name) – Horizon Air flew over too low
13. Tesa Watson – loud, low jet overflight
14. Anonymous – loud, low jet overflight
15. N. Neumeister – various jets flying low
16. Mary McBride – two loud, low jet overflights
17. Bill Foss – low helicopter overflight
18. Dan Golly – aircraft killed engine twice over property
19. Paula Kinderman – jet overflight
20. Natalie Norman – increased air traffic

Stout stated that the “Noise Management Program” Guide needs to be updated and requested comments and suggestions from the Commission.

B. Tower Report

Steve Miller, Tower Supervisor, reported that everything is going well.

C. Airline Update

Stout reported that Horizon Air has continued to do well, although the May passenger numbers were lower than May 2008, due to the loss of the seasonal Seattle flight. The reported Portland flight passenger numbers have not included the passengers going through to Las Vegas.

Stout reported that Tri-Star Marketing Company represented the Airport at the Jumpstart conference and met with five airlines.

Horizon Air has requested that the Airport apply for a Small Community Air Service Development Grant through DOT, since they are interested in providing service to San Diego.

D. EIR/EA Update

Stout reported that the FAA has approved the scope of work and a Notice to proceed has been issued to the contractor. A kick-off meeting with the consultant group is the next step.

E. Projects Update

- Terminal Remodel – Murray Building, Inc. was awarded the contract along with their first two alternates, which includes a baggage claim and baggage belt system. A pre-construction meeting is scheduled for July 2, 2009 after which the notice to proceed will be issued.
- Apron “A” Overlay – the project is proceeding well; taxiway lights will be upgraded to LED’s.
- Apron “F” Restroom – the restroom has been installed on a concrete pad, and the ADA ramp is under construction.
- Service Animal Relief Area – the grassy area next to the parking kiosk has been designated as the service animal relief area, and work has nearly been completed.
- ATCT Break Room – the Tower has requested that the break room be renovated, which is underway.

F. Airport Badging

Stout reported that the deadline for commercial tenants to complete the AOA badge process was June 1, 2009. Tenants on Apron “D” must have the process completed by July 17, 2009. Airport staff has begun random checks for commercial tenant AOA badges in compliance with TSA regulations.

G. Tenant Appreciation Day Update

Stout said that the Tenant Appreciation day has been rescheduled for Wednesday, September 2, 2009.

ACTION ITEMS

A. Establish 09/10 Meeting Schedule

Hayssen moved with support from Starrett to establish the following dates for the fiscal year 09/10 Aviation Commission meetings (all meetings are held at 8:00 a.m.)

July 16, 2009

August 20, 2009

September 17, 2009

October 15, 2009

November 19, 2009

December 17, 2009

January 21, 2010
February 18, 2010
March 18, 2010
April 15, 2010
May 20, 2010
June 17, 2010

All Ayes. Motion Carried.

B. Selection of 09/10 Chair and Vice Chair

Delaney moved with support from Doherty to appoint Young as chairperson and Hayssen as vice chair for the fiscal year 09/10. All Ayes. Motion Carried.

C. Support for Sacramento County Airport System Legislation

Stout explained that due to conflicts in California State codes and the Department of Fish and Game wildlife permits, Fish & Game can arrest airport employees while exercising a Federal depredation permit. County Counsel has advised that the Aviation Commission can issue a letter of support as long as County letterhead is not used and it is noted that the opinion is that of the Commission and not of the Board of Supervisors.

Young moved with support from Smith that Airport staff draft a letter of support for the Sacramento County Airport legislation, SB481 and the Assembly Bill. All Ayes. Motion Carried.

DISCUSSION ITEMS

A. Air Show Weekend – Special Event Requests

Stout explained that due to TSA requirements for AOA badges, security plans for special events will be required. Stout also requested suggestions regarding hangar events tenants typically hold in their hangars during the Air Show.

Young moved with support from Delaney to approve the following Air Show weekend guidelines:

- *A special event permit will be required for gatherings of 5 – 20 people.*
- *All special event permits must be obtained through the Airport Manager's office.*
- *No tents, pop-ups or canopies can be erected in the hangar areas for safety reasons.*
- *No bikes, scooters or similar vehicles can be ridden in the hangar areas for safety reasons.*
- *All special event permits must be on file with the Airport Manager 2 weeks prior to the event.*

All Ayes. Motion Carried.

NEW BUSINESS

There was no new business at this time.

PUBLIC COMMENTS

There were no public comments at this time.

COMMISSION COMMENTS

There were no commission comments at this time.

ADJOURN

Delaney moved with support from Starrett to adjourn. All Ayes. Meeting adjourned at 9:20 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager