

SONOMA COUNTY AVIATION COMMISSION

Minutes of the August 20, 2009 Meeting

CALL TO ORDER: Vice Chair Hayssen called the meeting to order at 8:00 a.m.

COMMISSIONERS PRESENT: Hayssen, Smith, Starrett, and Walters.

APPROVAL OF MINUTES: *Smith moved with support from Starrett to approve the June 2009 Aviation Commission Meeting Minutes. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 31 complaints since the June 2009 meeting.

1. Terry Kremesec – helicopter overflight
2. Jerry Elder – loud overflight
3. Phil Aniker – helicopter overflights
4. Phil Aniker – helicopter overflights
5. Ann Lewin – multiple loud overflights
6. Jean McMullen – helicopter running its engine at the end of Runway 32
7. Corey Cogg – low helicopter overflight
8. Judy Gardstein – loud, low jet overflight
9. Deborah Fudge – loud, low overflight
10. Drew Stelman – loud, low overflight
11. Jack Haggerty – loud overflight
12. Debbie Martinez – helicopter overflights
13. Mr. Phares – low overflight
14. Natalie Clarkson – multiple loud, low helicopter and aircraft overflights
15. Phil Aniker – helicopter overflights
16. Shiela Chazankin – loud, low helicopter overflight
17. Hope Marshall – low helicopter overflights
18. Jean Lindsay – loud jet overflight
19. Jean McMullen – helicopter circling overhead
20. Silvia Ibarra – loud jet overflight
21. Scott Griffin – loud jet overflight
22. Scott Griffin – multiple loud jet overflights
23. Scott Griffin – multiple loud jet overflights
24. Scott Griffin – loud jet overflight
25. Ashley Brown – multiple loud jet overflights
26. Karen Bridge – loud aircraft landed at the Airport
27. Wendy Williams – low overflight
28. Joe Messina – multiple helicopter overflights
29. Anonymous – loud jet overflight
30. Jonathan (no last name) – helicopter circled overhead
31. Anonymous – hot air balloons are too low

B. Tower Report

Steve Miller, Tower Supervisor, was not present.

C. Airline Update

Stout reported that Horizon Air continues to be pleased with the market at STS. June and July were down compared to last summer, but that was attributed to fewer flights per day.

Horizon Air has announced its interest to add a flight to San Diego in spring 2010 if the Airport is successful with its Small Community Air Service Grant request, which is due August 28, 2009. The Airport has received a good number of support letters to include with this application.

Stout added that to date no additional airlines have plans to serve Sonoma County.

D. EIR/EA Update

Stout said that field studies are currently underway and that noise monitors are to be set up in various locations beginning today. It is planned to have the draft environmental reports completed by the end of February 2010.

E. Projects Update

- Terminal Remodel – the notice to proceed has been issued and the phasing plan is being developed.
- Apron “A” Overlay – the project is 99.5% complete and should be finished by the first week in September; the service road needs stabilization; the Cal Fire area needs shoulder improvements.
- Apron “F” Restroom – this should be completed this week and open for use
- ATCT – the Tower break room renovation is nearly complete, with only the painting left; the hallways will also need to be painted
- New Organization Chart – due to County budget changes, the Airport has added staff as outlined on the accompanying Airport organization chart.
 - The Marketing Coordinator was shared with Transit and is now an Airport employee
 - A Right of Way Agent position has been eliminated from the Roads Division that was used for Airport projects, and an Airport Property Specialist position has been added to the Airport Division; an office will be added to the current conference room for this position.

Hayssen reported that the file for Airport signage was erased from his computer file and will have to be re-surveyed.

F. Tenant Appreciation Day Update

Stout reported that the tenant appreciation picnic has been cancelled due to County policies regarding use of County funds. The Airport will approach one of the corporate hangar owners, possibly Fred Furth, to request use of their hangar for a potluck instead.

H. Air Show Update

Stout reported that the Air Show went well with the location change. The main ramp was kept clear and the impact on Horizon was significantly less than last year.

I. Hangar Inspections

Cote, Airport Secretary, reported that Apron "F" hangar inspections went well, but that there are still several to be inspected.

ACTION ITEMS

A. Cancel September Meeting

Starrett moved with support from Smith to cancel the September 2009 Aviation Commission meeting. All Ayes. Motion Carried.

DISCUSSION ITEMS

A. Airport Badging

Lidia Herbert, Airport Security Clerk, updated the Commission on the progress of issuing AOA badges.

B. Airport Ordinance

Stout reported that a penalty mechanism needs to be incorporated into the ordinance. A review board also needs to be included with the Aviation Commission as a body to review disputes.

Stout also said that the taxi regulations are being worked on and will be incorporated into the Airport Ordinance.

County Counsel will have to review the Airport Ordinance, after which there will be two Board of Supervisor hearings and a 30 day waiting period, with a goal of July 1, 2010 as the effective date.

NEW BUSINESS

Stout reported on the web site report – Google analytics – and explained the graphic included in the Agenda packet.

Stout also explained the advertising opportunity offered by the North Bay Biz.

PUBLIC COMMENTS

Jim Duvander, EAA president, reported on the plane crash that took the life of EAA member Paul Reinders.

COMMISSION COMMENTS

Hayssen commended Stout for receiving the Airport Executive of the Year award.

ADJOURN

Smith moved with support from Starrett to adjourn. All Ayes. Meeting adjourned at 8:55 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager