

SONOMA COUNTY AVIATION COMMISSION

Minutes of the January 17, 2008 Meeting

CALL TO ORDER: Chair Young called the meeting to order at 8:03 a.m.

COMMISSIONERS PRESENT: Delaney, Doherty, Hayssen, Smith, Starrett, Walters, and Young.

APPROVAL OF MINUTES: *Starrett moved with support from Smith to approve the December 20, 2007 Commission Meeting Minutes as presented. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported 25 complaints since the December 2007 meeting.

1. Scott Griffin – low jet overflight
2. L. Tighe – require mufflers on planes and prohibit flights over city limits
3. L. Tighe – require mufflers on planes and prohibit flights over city limits
4. Sandi LaMantia – loud, low helicopter overflight
5. L. Tighe – require mufflers on planes and prohibit flights over city limits
6. Scott Griffin – Horizon Air is too low and too loud
7. L. Tighe – require mufflers on planes and prohibit flights over city limits
8. Scott Griffin – low jet overflight
9. Scott Griffin – loud, low jet overflight
10. Scott Griffin – Horizon Air is too low and too loud
11. Loretta Mulert – low overflight
12. Scott Griffin – low overflight
13. L. Tighe – require mufflers on planes and prohibit flights over city limits
14. L. Tighe – require mufflers on planes and prohibit flights over city limits
15. Jerry Regan – increased aircraft noise and overflights
16. Scott Griffin – loud overflight
17. Scott Griffin – Horizon is too low and too loud
18. Sandi LaMantia – loud jet overflight
19. Katherine Greenbough – low overflight
20. Leslie Lewis – loud, low helicopter overflight
21. Tom (no last name) – low helicopter overflight
22. Katherine Greenbough – does not want aircraft flying over her home
23. Dawn Woo – small aircraft circling overhead
24. L. Tighe – require mufflers on planes and prohibit flights over city limits
25. Katherine Greenbough – aircraft are interfering with TV reception

Stout reported that 2007 recorded a total of 358 complaints. Contributing factors were Horizon Air, the temporary closure of 14/32 and new neighbors. The annual noise

report has been started and will be completed soon. The Airport is in the process of contacting aircraft owners who have generated several complaints to meet and discuss alterations in their flight procedures.

B. Tower Report

Tim Pforsich, Tower Manager, reported that operations were 6% over 2006 through November 2007, although operations have been down over the last couple of months. The tower will be training six controllers in 2008.

C. Airline Update

Stout reported that Horizon Air announced a second seasonal Seattle flight from April 4 through October 25, 2008.

Stout said the FAA has made progress with the ILS minimums, and the FAA is in the process of creating CATI ILS special procedures.

Stout said he is meeting with Vision Air to discuss a possible Reno and Las Vegas flights. Stout will be attending the Network 2008 the first weekend in March, an airline/airport conference.

D. Website Update

The website is live. A press release is being prepared to advertise the new design.

E. Master Plan Update

Stout reported that four companies responded to the request for qualifications for the environmental studies required for the Master Plan. Once that contract is in place, it will take approximately eighteen months to complete. The projected date for the runway extension is 2010. The terminal replacement is about four to five years out. The environmental studies have to be complete prior to starting the design phase of the terminal. The Airport is working with the FAA in Burlingame to get funding for a site survey for relocation of the air traffic control tower.

Stout said the Airport is consulting with Mead & Hunt to review improvements to the current terminal in the interim.

F. Gate Card Audit

All Airport tenants with gate access devices will receive a gate device audit letter. Any devices not accounted for will be deactivated, and there will be a \$10 charge to reactivate devices. Any tenant with five or more devices will be required to justify the extra devices.

Tenants have been more careful about not allowing tailgating through gates, and TSA has not been able to follow anyone through.

G. Santa Rosa Jet Center

Stout reported that Santa Rosa Jet Center took over management of Apex on January 16, 2008. The lease transfer has not yet been completed. They are transferring fuel truck-to-truck until Kaiser builds new above ground fuel tanks.

H. Neighbors Meeting

The Airport Neighbors meeting will be Thursday, January 24, 2008 at 6:30 p.m. at Sonoma County Office of Education (SCOE). Dave Robertson, Deputy Director, Department of Transportation and Public Works, will give an overview of the road improvements on Airport Blvd. Art Hayssen will give a presentation about pilot training using the noise management guidelines. Lastly, Stout will update the neighbors on the Airport Master Plan.

ACTION ITEMS

A. Public Hearing Opportunity – Passenger Facility Charges

Stout explained that this was not an official public hearing, but an opportunity for comments, and reviewed the Passenger Facility Charges (PFC) projects and application. The Press Democrat received only three comments on their article regarding the collection of PFC's, and the Airport has not received any comments. Horizon has not yet responded to the PFC application.

B. Volunteer for Environmental Consultant Selection

Stout requested a member of the Aviation Commission to be on the interview panel for the environmental consultant interviews for the Airport Master Plan.

Young nominated Starrett with support from Doherty to serve on the interview panel for environmental review services for the Airport Master Plan. All Ayes. Motion Carried.

DISCUSSION ITEMS

A. Possessory Interest Taxes

Stout said that Gloria Cote is working on the list of questions to submit to the County Assessors office. Stout has a meeting scheduled to discuss how assessments are calculated as well as the proposed possessory interest taxes for Horizon Air's landing fees.

NEW BUSINESS

There was no new business at this time.

PUBLIC COMMENTS

There were no public comments at this time.

COMMISSION COMMENTS

In response to a question regarding the AARF vehicles, Stout said the Oshkosh is in service with newly installed back-up cameras. The Collette is out of service until the turret system is replaced, and the second truck purchased from Las Vegas and the Walter will be sold.

ADJOURN

Delaney moved with support from Smith to adjourn. All Ayes. Meeting adjourned at 9:37 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager