

SONOMA COUNTY AVIATION COMMISSION

Minutes of the June 16, 2011 Meeting

CALL TO ORDER: Chair Young called the meeting to order at 8:03 a.m.

COMMISSIONERS PRESENT: Carrillo, Smith, Starrett and Young.

APPROVAL OF MINUTES: *Smith moved with support from Starrett to approve the April 2011 Aviation Commission Minutes. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 11 complaints since the April 2011 meeting.

1. Darleen Walker – low overflights
2. Marilyn Stanley – low jet overflight
3. Virgil Teague – helicopter overflights
4. Bill Foss – loud, low overflight
5. Sylvia Ibarra – loud overflight
6. Steve Johnson – low overflight
7. Jayne Kestler – frequent overflights
8. Sandi LaMantia – loud, low overflight
9. Mrs. Adams – helicopter circling overhead
10. Kim (no last name) – helicopter circling overhead
11. Jody Fessler – loud, low Horizon overflight

Stout said that the annual noise complaint report had been sent to the CAO and Board of Supervisors for their review and information.

B. Tower Report

Allie Metcalf, Tower manager, was not present. Stout reported that air traffic showed a slight increase in April.

C. Airline Update

Stout reported that Alaska Airline's passenger numbers for May were up 16% from 2010; year to date numbers are up 15.8%. Horizon is changing to Alaska Airlines operated by Horizon Air. Even though the Las Vegas flight does not fit Alaska Airlines' strategic plan, it does generate a profit and should be safe for the present time.

Jumpstart is next week, and there are meetings scheduled with four airlines and the possibility of a meeting with one more. Alaska Airlines has a new route planner who will meet with Stout at the meeting.

An Airport passenger survey was launched, and so far there have been 153 respondents. The Airport intern is working on a survey for pilots and Airport tenants.

Stout is trying to get specific information from Frontier Airlines regarding the nature of the obstruction on one of the runways that is a problem for them.

The Airport is taking advantage of an additional marketing opportunity in Lake and Mendocino Counties and will advertise on billboards in Kelseyville and Hopland for six months for \$150 per month.

D. Projects Update

- FID's – The flight information displays (FID's) have been installed in the terminal. The Press Democrat published a positive article. There are still some changes to be made on the displays.
- Baggage Belt – the baggage belt from the ticket counter to the baggage make-up room has been upgraded so that it is fully powered.
- Alaska Airlines office space – the airline is short on office space and is considering adding a modular building on the ramp for their operations.
- Security System – the project is moving along well. The contractor is currently installing the hardware on the gates. The Airport administrative offices will have proximity card access also. Cameras have been installed and are recording, but there is still work to be done on the software before the system will be fully operational, and the monitors still need to be installed.
- Maintenance – the Airport has hired extra help in order to catch up with current maintenance needs. No major new projects are planned for summer 2011.
- Stout reported that Sonoma Jet Center has temporarily rented a parking area for 24 vehicles at 5010 Flightline.

E. Airport Ordinance

Stout said that work on the Airport ordinance would resume after the badge exchanges for the security system has been completed and the draft EA/EIR has been published. Stout said the temporary ordinance has been working well.

F. EA/EIR Update

Stout reported that each section is being reviewed. County Counsel and PRMD are working with the Airport and the consultant. The draft should be published by the end of July to be followed by public meetings and presentations to the Windsor Town Council and the Santa Rosa City Council. The final document should be brought before the Board of Supervisors in mid-December 2011.

G. Neighbors Meeting

The Airport still needs to schedule a neighbors meeting for a Wednesday evening in July depending on the availability of the conference room at MESA Beverage Company.

ACTION ITEMS

A. Cancel July 2011 Meeting

Smith moved with support from Starrett to cancel the July 2011 Commission meeting. All Ayes. Meeting Canceled.

DISCUSSION ITEMS

There were no discussion items at this time.

NEW BUSINESS

There was no new business at this time.

PUBLIC COMMENTS

Kevin Quirk, member of the CAFÉ Foundation, updated the Commission on the status of the Green Flight challenge for 2011. It has been postponed to September in order for the contestants to complete work on their aircraft. An electric aircraft charging facility, which can charge up to 12 aircraft at one time, has been installed; it is believed to be the first of its kind at an airport in the U.S.

Stout reported on a meeting with a tenant regarding providing auto gas and waiver of the minimum standards. The Commission reiterated its advice that the minimum standards should not be waived for fuel storage and that the 10% ethanol content in auto fuel could pose problems for aircraft.

COMMISSION COMMENTS

Young reported that the Napa Airport has broken ground on an ILS and that they currently have a hangar waiting list of about 50. A rent increase to private tenants was deferred, but not to commercial tenants.

ADJOURN

Carrillo moved with support from Smith to adjourn. All Ayes. Meeting adjourned at 9:36 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager