

SONOMA COUNTY AVIATION COMMISSION

Minutes of the December 16, 2010 Meeting

CALL TO ORDER: Chair Young called the meeting to order at 8:00 a.m.

INTRODUCTION OF NEW COMMISSIONER: Young introduced Larry Carrillo, the new commissioner appointed by Supervisor Smith to replace Don Doherty for District Three.

COMMISSIONERS PRESENT: Carrillo, Hayssen (arrived at 8:05 a.m.), Smith, Starrett, and Young.

APPROVAL OF MINUTES: *Smith moved with support from Starrett to approve the November 2010 Aviation Commission Minutes. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 8 complaints since the November meeting. Stout also noted that the number of complaints reported in the November minutes had been corrected to 5 complaints.

1. Scott Griffin – loud, low overflight by Horizon Air
2. Ms. Sheperd – hot air balloon caused injury to horse and property damage
3. Silvia Ibarra – loud helicopter overflight
4. Jerry Schach – low jet overflight
5. Chris McCormick – would like a noise complaint number for Mendocino County
6. Chris Lively – found chunks of ice on driveway, presumably from an aircraft
7. Joe Messina – helicopter flying continuously over property
8. Gehrie Hotaling – a large object fell from an aircraft onto Windsor High School property

B. Tower Report

Allie Metcalf, Tower manager, reported that traffic counts are low at all airports and that JAL's closing has affected both Napa and Sonoma County airports. Tower tours have resumed Monday through Friday from 9 am to 3 pm; reservations are required.

C. Airline Update

Stout reported that Horizon's November passenger numbers were again up 7% and the year to date increase is almost 1%. No changes have been reported, and no other airlines are planning service at STS.

Stout said that volunteers have begun working at the volunteer booth and that the Airport could use more.

D. EIR/EA Update

Stout reported that data is being collected for the EA/EIR. Stakeholder meetings are tentatively planned for February/March 2011; based on the current schedule, it is anticipated that the draft documents should be published in late April or early May, 2011.

E. Projects Update

- Taxiways D & Y – the contractor is working on the final punch list; threshold markings are in place. There will be some signage changes to be done to match the new markings, anticipated in the spring.
- Taxiway Z – the contractor will finish the punch list items by the end of the day.
- Security System – the lease contract was approved by the Board of Supervisors on December 7; the project should be completed in late April 2011.
- Terminal Project – after installation of the new HVAC units in January, 2011, the project will be complete.

DISCUSSION ITEMS

A. Airport Ordinance Updates and Additions

Stout introduced and explained the current Airport ordinance and the areas where changes are to occur. Comments from tenants and commissioners have been reviewed and incorporated into the draft. Stout requested comments on the fees by the first week in January.

B. Dragonfly Aviation Update

Dragonfly Aviation provided a business plan for review by the commission. Starrett suggested that the subcommittee review the business plan and submit its recommendation to Stout prior to the January commission meeting. Robert Archibald, owner of Dragonfly Aviation, requested action as soon as possible, since customers have requested aircraft maintenance in January.

After discussion the Commission authorized the subcommittee to meet and provide direction to Stout. If the subcommittee finds the proposal and business plan acceptable, then Stout can proceed with an operating agreement before the next meeting. Finally, the subcommittee recommendation is to be brought back at the January meeting for affirmation by the Commission.

ACTION ITEMS

There were no action items at this time.

NEW BUSINESS

There was no new business at this time.

PUBLIC COMMENTS

Don Doherty announced that the Pacific Coast Air Museum had acquired the 9/11 F15 from the Air Force Museum.

Kevin Quirk said that light sport aircraft which run on premium unleaded automobile fuel are becoming a large part of the general aviation fleet and that this fuel should be available at the Sonoma County Airport. He also expressed the need for local light sport maintenance providers.

Stout said that the Airport is still getting information from Emergency Services and Risk Management regarding sales of auto fuel. It will be included as a discussion item on the February agenda.

COMMISSION COMMENTS

Young thanked Doherty for his service as an aviation commissioner and commented that Doherty's work on the air show had contributed to its growth and success.

ADJOURN

Starrett moved with support from Smith to adjourn. All Ayes. Meeting adjourned at 8:44 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager