

SONOMA COUNTY AVIATION COMMISSION

Minutes of the January 20, 2011 Meeting

CALL TO ORDER: Vice Chair Hayssen called the meeting to order at 8:01 a.m.

COMMISSIONERS PRESENT: Carrillo, Delaney, Hayssen, Smith, Starrett, Walters and Young (arrived at 8:08 a.m.).

APPROVAL OF MINUTES: *Starrett moved with support from Smith to approve the December 2010 Aviation Commission Minutes. All Ayes. Motion Carried.*

AIRPORT MANAGER'S REPORT

A. Complaint Update

Stout reported that there were 8 complaints since the December meeting.

1. Bill Foss – loud, low overflights of AC doing touch-and-goes
2. Marilyn Standley – low overflight
3. Al & Yvonne (no last name) – low overflight
4. Elizabeth Casadidio – loud, low overflights
5. Marilyn Standley – low overflights
6. Andrea Williamson – increased overflights
7. Bill Foss – low overflights
8. Debra Anderson – low overflight

B. Tower Report

Stout reported that air traffic operations are at a record low. JAL closed its training facility in September, which has affected operations.

Allie Metcalf, Tower manager, was not present.

C. Airline Update

Stout reported that Horizon's December passenger numbers were up 10% over 2009 and that 2010 showed an increase of 1.5% over 2009. Horizon has reported that January and February bookings are doing well compared to 2010. Alaska Airlines is taking over route planning, marketing and pricing of Horizon Air flights. Stout is scheduled in February to meet the Alaska management team.

D. EIR/EA Update

Stout said that the technical studies are currently underway for the EIR/EA and that stakeholder meetings will be held in February and March 2011. The FAA is setting up meetings with tribal leaders to define known artifact sites on the Airport as part of the environmental process.

E. Projects Update

- Terminal Project – HVAC units have been installed, and punch list items are nearly complete. A walk-through has been scheduled for next week.

- Obstruction removal – the tree removal project is complete except for an additional fence.
- Taxiway Z – completion of punch list items is currently underway by the contractor.
- Taxiways D & Y – this project has been completed.

F. Neighbors Meeting

Stout reported that the semi-annual Airport neighbor meeting has been scheduled at MESA Beverage Company on Wednesday, February 9, 2011 from 6:30 pm to 8 p.m.

G. Airport Ordinance Update

Stout said that the fee schedule has not been completed. In addition, PRMD might have additional changes relative to the ordinance due to the updates to the County General Plan.

ACTION ITEMS

A. Dragonfly Aviation Subcommittee Recommendations

Stout reported that the subcommittee met with Dragonfly Aviation and made the recommendation that the Executive Shade hangar would allow Dragonfly to meet the Minimum Standards for aircraft maintenance. Rent on the shade hangar will be from the approval date, not when the hangar actually becomes available. The Airport will find a new location for the Fire and Emergency Services vehicles currently stored in Executive Shade 3 so that the aircraft tenant in Executive Shade 1 can move into that location. Dragonfly Aviation will provide a security plan, insurance certificates, mechanic certifications and hours of operation and rates.

In addition, Dragonfly must remain current on its monthly rents and percentage rents. If Dragonfly is over 60 days in arrears, the Airport is to begin the eviction process without notice to Dragonfly Aviation.

There was discussion of the expansion of the agreement to include general aircraft maintenance in addition to the light sport aircraft. Starrett explained that the Minimum Standards allow full maintenance.

Young moved with support from Delaney to accept the report of the subcommittee as outlined. Hayssen recused himself from voting. Walters opposed. Carrillo, Delaney, Smith, Starrett and Young approved. 5 Ayes, 1 Nay and 1 Abstention. Motion carried.

DISCUSSION ITEMS

A. Airport Security System Upgrades

Stout said that the current gate devices will not work with the new security system and that TSA is strongly recommending that AOA badges and gate devices be combined into one proximity card, which would limit gate devices to one per badge holder. Since tenants have paid for both the AOA badges and gate devices separately, the Airport is proposing issuing the new proximity cards at no charge to current badge holders.

NEW BUSINESS

There was no new business at this time.

PUBLIC COMMENTS

Jim Duvander, 2010 president of the EAA, introduced the 2011 president, Wayne Cook.

Kevin Quirk, Airport hangar tenant, said there is a need on the Airport for a facility that can work on Rotax aircraft. Dave Barron, owner of Barron Air, stated that he has been trained and is qualified to work on Rotax aircraft.

COMMISSION COMMENTS

Walters commented that the article in *Airport Improvement* regarding the terminal was well done and asked about its circulation. Stout said it is sent to airports and airport consultants.

Starrett asked if the interim taxi operating permitting was working well, and Stout replied that it is.

ADJOURN

Young moved with support from Walters to adjourn. All Ayes. Meeting adjourned at 9:05 a.m.

Respectfully submitted,

Jon Stout, CAE, AAE
Airport Manager